



**To: Potential Strong Kids Safe Kids Participating Agencies and Organizations**  
**From: Albert Comfort, 2023 Strong Kids Safe Kids Chair**

We are looking forward to having you join the hundreds of families and over 50 community organizations at the 37th Annual Strong Kids / Safe Kids event to be held from 11:00 am to 2:00 pm on Saturday, August 26, 2023, at the Chemung County Fairgrounds. Strong Kids exhibitors represent a broad segment of the community, and we encourage you to think about being part of this exciting event. Strong Kids offers your organization a unique opportunity to promote your organization's mission and educate and inform hundreds of children and parents in a fun-filled and exciting environment.

All exhibitors are asked to provide a simple hands-on activity for children as part of their organization's display. The purpose of the event remains the awareness of children's health and safety issues and the prevention of child abuse and neglect. However, experience has shown providing a fun interactive activity at your booth for pre and elementary school age children will increase traffic at your display. You are strongly encouraged to provide educational materials but be aware that the effectiveness of your message will be enhanced if your booth is an attractive and exciting destination for kids.

As the event will be held rain or shine and covered space is limited, we strongly recommend you consider bringing a pop up tent or canopy to protect your display from sun or showers. As access to power is limited, we recommend you **choose an activity that does not require electricity**. Please remember there should be **no charge to the public** for activities or sales of promotional items at Strong Kids/Safe Kids.

If you wish to participate, please register by completing the attached form and emailing it to [Registersksk@gmail.com](mailto:Registersksk@gmail.com), or click here to submit it on-line <https://www.emailmeform.com/builder/form/277a9wbdP080>

**You will also need to provide Chemung County Buildings and Grounds with a copy of your Certificate of Insurance by June 30.** This certificate must include a Comprehensive General Liability including contractual, plus spectator coverage with a minimum combined single limit per occurrence of \$1,000,000/\$2,000,000 general aggregate, and at least \$250,000 to cover against property damage. If the general liability is from a policy of insurance commonly known as Business Owners Policy (BOP) or similar policy, the Certificate must indicate that the liability insurance provided under the BOP/insurance is primary for this event/purpose. NO

EXCEPTIONS. Chemung County must be listed as the certificate holder with the address of 203 Lake Street, P.O. Box 588, Elmira, NY 14902. This certificate must be mailed to Lisa Sprague, Chemung County Buildings and Grounds at the above address or emailed to [lsprague1@chemungcountyny.gov](mailto:lsprague1@chemungcountyny.gov).

Additionally, the County requires that those vendors who are incorporated, a business, or have employees, include proof of Worker's Compensation. This is required of all participants, including any police or fire departments.

We look forward to your organization's participation in celebrating 36 years of a unique, fun, and exciting Chemung County event. Please let us know how we can help you become part of Strong Kids / Safe Kids.

## Strong Kids Safe Kids 2023

**Saturday, August 26, 2023 • 11:00 am – 2:00 PM**

### Exhibitor Registration Form

All SKSK exhibitors are responsible for bringing their own tables, chairs, canopies, electrical cords, or other equipment needed for displays! A confirmation email letter will be sent prior to the event. We will try our best to provide you with your choice of location, but specific requests cannot be guaranteed at this time. See Tips for Exhibitors for additional registration information.

Along with your registration please provide a **Certificate of Liability Insurance** listing "Chemung County, and the Task Force on Children and Families of Chemung County as additionally insured with respect to the Strong Kids Safe Kids event to be held 8/26/23 at the Chemung County Fairgrounds." You also need to include proof of worker's compensation coverage for employees. **All organizations** conducting an activity are required to provide the certificate prior to 6/30/23. See address and fax# below.

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Our display theme and hands on activity will be:

We will be bringing a canopy or tent: Yes \_\_\_\_\_ No \_\_\_\_\_ Canopy Size: \_\_\_\_\_ ft by \_\_\_\_\_ ft

Booth frontage width in 15 foot sections: \_\_\_\_\_ # of sections needed Depth of sections in feet \_\_\_\_\_

#### Send registration form by June 30, 2023 to

Strong Kids Safe Kids

PO Box 414, Elmira, New York 14902

[RegisterSKSK@gmail.com](mailto:RegisterSKSK@gmail.com), or use the link <https://www.emailmeform.com/builder/emf/SKSK2019/FestivalRegistration>

#### Send or fax insurance certificates by June 30, 2023 to:

The Chemung County Attorney's Office of Risk Management,

203 Lake Street, PO Box 588, Elmira, NY 14902,

[lsprague1@chemungcountyny.gov](mailto:lsprague1@chemungcountyny.gov) or FAX# : 607-737-0351.

**Questions: Contact [RegisterSKSK@gmail.com](mailto:RegisterSKSK@gmail.com)**